

Important Information For All Tenants About Fire Protection

Norwich Housing Society adopts a `STAY PUT POLICY` in the event of a fire. This Policy means that if a fire breaks out in a flat, within a block, the flats are built to a standard which will withstand fire entering for some time, at least for a min of 30 minutes. So it is safer to `stay put`, keeping all doors shut until you are told to leave or helped to evacuate the building, by the attending emergency services. By leaving the flat you may be entering into an unsafe environment and may even cause the fire to spread.

That said,

IF A FIRE BREAKS OUT IN YOUR HOME:-

LEAVE THE ROOM WHERE THE FIRE IS STRAIGHT AWAY, CLOSING THE DOOR BEHIND YOU.

TELL EVERYONE IN THE FLAT TO LEAVE, DO NOT STOP TO COLLECT VALUABLES, CLOSE THE FRONT DOOR.

THE FIRE SERVICE SHOULD HAVE ALREADY BEEN ALERTED BY THE CONTROL CENTRE, BUT PHONING THEM TO REPORT THE FIRE GIVES MORE REASSURANCE, CALL 999 AND ASK FOR THE FIRE SERVICE.

WAIT OUTSIDE, AWAY FROM THE BLOCK WHERE THE FIRE IS.

IF YOU SEE OR HEAR OF A FIRE IN ANOTHER PART OF THE BUILDING:-

`STAY PUT`, YOUR BUILDING IS DESIGNED TO CONTAIN A FIRE WHERE IT STARTS. THIS MEANS IT'S USUALLY SAFE TO STAY WHERE YOU ARE, KEEPING ALL DOORS CLOSED.

IF SMOKE ENTERS YOUR FLAT TRY AND SEAL THE DOOR WITH DAMP TOWELS ETC OR MOVE TO ANOTHER ROOM, ENSURING ALL INTERNAL DOORS ARE KEEP CLOSED.

BE AWARE THAT LEAVING THE FLAT, IF IT'S NOT KNOWN WHERE THE FIRE IS, CAN BE DANGEROUS AS YOU MAY BE ENTERING INTO THE FIRE ZONE

To Call The Fire Service:

Dial 999 or 112

When answered ask for FIRE SERVICE and they will then ask you for your details

When the Fire Service answer give the address where the fire is.

DO NOT end the call until the Fire service has repeated the address correctly.

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I confirm I have discussed with Norwich Housing Staff about fire safety and have also read and understood the above Fire Instructions and confirm that I am aware of what actions I need to take in the event of a fire.

SignedName in block letters.....

Property.....Date.....